



West Central Texas Individual Safe Room Program

Application forms needed <u>BEFORE</u> any construction, installation, or purchase of Safe Room:	Homeowner Please Initial:	Agency Use Please Initial:
Applicant Name		
Property Address		
Property GPS Coordinates		
Applicant Contact Information		
Type of Dwelling where unit will be installed		
Mailing Address		
Planned new Construction (if applicable)		
Flood Plain Confirmation		
Signature of Rebate Acknowledgement		
Proof of Ownership (i.e. current appraisal statement)		
Flood Zone Documentation (i.e. statement, letter, building permit)		
Provide WCTCOG with Vendor Contact Information		
Storm Shelter Meets FEMA Standards (ICC 500 Compliant storm shelter or FEMA P-361-compliant safe room)		

When requesting a rebate following completion of the Safe Room installation, I understand I must provide WCTCOG with <u>all required backup documentation as listed below:</u>	Homeowner Please Initial:	Agency Use Please Initial:
Certificate of installation/inspection for Residential Safe Rooms Form		
Contractor invoices, building permits, proof of payment and any additional required permits, etc.		
Proof of Payment (i.e. cancelled check or bank statement)		
Finalized Latitude/Longitude information to five (5) decimal places (To be confirmed by WCTCOG staff)		
Picture of completed Safe Room (To be taken by WCTCOG staff)		
Provide WCTCOG staff access to conduct a final Safe Room Inspection		